

## Term Information

Effective Term Autumn 2017

## General Information

Course Bulletin Listing/Subject Area Arts and Sciences  
Fiscal Unit/Academic Org ASC Administration - D4350  
College/Academic Group Arts and Sciences  
Level/Career Undergraduate  
Course Number/Catalog 4191  
Course Title Moving-Image Production Internship  
Transcript Abbreviation MIP Internship  
Course Description On- and off-campus internships give students the opportunity to gain hands-on experience in an area of academic and professional interest. Permission to enroll is required from a faculty advisor, and the number of credit hours associated with the internship will be determined with the advisor's input.  
Semester Credit Hours/Units Variable: Min 0.5 Max 3

## Offering Information

Length Of Course 14 Week, 12 Week, 7 Week, 4 Week  
Flexibly Scheduled Course Never  
Does any section of this course have a distance education component? No  
Grading Basis Satisfactory/Unsatisfactory  
Repeatable Yes  
Allow Multiple Enrollments in Term Yes  
Max Credit Hours/Units Allowed 3  
Max Completions Allowed 2  
Course Components Field Experience  
Grade Roster Component Field Experience  
Credit Available by Exam No  
Admission Condition Course No  
Off Campus Never  
Campus of Offering Columbus

## Prerequisites and Exclusions

Prerequisites/Corequisites Enrollment by permission of MIP faculty advisor  
Exclusions

## Cross-Listings

Cross-Listings

## Subject/CIP Code

Subject/CIP Code 24.0101  
Subsidy Level Baccalaureate Course  
Intended Rank Freshman, Junior, Senior

## Requirement/Elective Designation

The course is an elective (for this or other units) or is a service course for other units

## Course Details

### Course goals or learning objectives/outcomes

- To be able to explain and document the significance of the tasks that comprise the workflow on a professional production
- To be able to perform these tasks in a responsible, ethical, professional, and timely way.

### Content Topic List

- Experience with professional film/video production.

## Attachments

- MIP\_4191\_MIP\_Internship.docx

*(Syllabus. Owner: Hanlin,Deborah Kay)*

## Comments

## Workflow Information

Status	User(s)	Date/Time	Step
Submitted	Hanlin,Deborah Kay	03/17/2016 09:15 AM	Submitted for Approval
Approved	Vankeerbergen,Bernadette Chantal	03/17/2016 09:19 AM	Unit Approval
Approved	Heysel,Garett Robert	03/18/2016 02:03 PM	College Approval
Pending Approval	Nolen,Dawn Vankeerbergen,Bernadette Chantal Hanlin,Deborah Kay Jenkins,Mary Ellen Bigler Hogle,Danielle Nicole	03/18/2016 02:03 PM	ASCCAO Approval

**Moving Image Production**  
**MIP 4191 – Internship .05-3 units**

Faculty: XXX  
Office: XXX  
E-mail: [XXX](#)  
Office Hours: XXX or by appointment

**Internship Credit:**

The objective of the internship is to give students an opportunity to explore and directly participate in an area of academic and professional interest. Internships can be an on campus or off campus. Permission to enroll is required from a faculty advisor and the number of credit hours associated with the internship will be determined with the advisor's input.

**Learning Objectives:**

Students who have received credit for the Moving Image Production Internship should be able to do the following:

- Explain the work flow used by their employer to execute projects associated with moving image production;
- Demonstrate an ability to apply skills and knowledge learned in M.I.P. coursework to a professional production project;
- Document the significance of tasks performed in support of a professional production project;
- Perform tasks associated with professional work responsibly and ethically in a timely and professional way.

**Student Requirements:**

1. Must be registered by the **second Friday** of the semester to receive credit.
2. Please have the internship supervisor fill out the form stating the organization, contact person, duties and numbers of hours of participation per week.
3. **Due no later than the Monday of the third week of the semester (Date/ xx/xx):** Submit a one to two page double-spaced paper stating where the internship is, what the internship entails, why you wanted to participate in the internship and what your goals are for your internship experience. Please place in the dropbox provided on Carmen.
4. **Due – Friday of the seventh week of the semester (Date/ xx/xx):** Submit a mid-term report on the progress of your internship. Place in the designated dropbox on Carmen.
5. **Due no later than the last Friday of the last full week of the semester (Date/xx/xx):** Submit a two to four-page, double-spaced description and self-evaluation paper of your internship experience. Please address what you did, what you learned, how you think you performed, was the internship valuable, etc. Place in the dropbox provided on Carmen.
6. **Due no later than the last Friday of the last full week of the semester (Date/ xx/xx):** Your immediate supervisor must submit and evaluation by email to your instructor of record – email address: \_\_\_\_\_.

## Course Policies and Relevant University Services

### Disability:

**Students with disabilities that have been certified by the Office for Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. You must be registered with Student Life Disability Services, located in 150 Pomerene Hall, 1760 Neil Avenue; telephone 292-3307, TDD 292-0901; <http://www.ods.ohio-state.edu/>.**

**If you would like to request academic accommodations based on the impact of a disability qualified under the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, contact your instructor privately as soon as possible to discuss your specific needs. Discussions are confidential.**

### Ohio State's academic integrity policy

Academic integrity is essential to maintaining an environment that fosters excellence in teaching, research, and other educational and scholarly activities. Thus, The Ohio State University and the Committee on Academic Misconduct (COAM) expect that all students have read and understand the University's *Code of Student Conduct*, and that all students will complete all academic and scholarly assignments with fairness and honesty. Students must recognize that failure to follow the rules and guidelines established in the University's *Code of Student Conduct* and this syllabus may constitute "Academic Misconduct."

The Ohio State University's *Code of Student Conduct* (Section 3335-23-04) defines academic misconduct as: "Any activity that tends to compromise the academic integrity of the University, or subvert the educational process." Examples of academic misconduct include (but are not limited to) plagiarism, collusion (unauthorized collaboration), copying the work of another student, and possession of unauthorized materials during an examination. Ignorance of the University's *Code of Student Conduct* is never considered an "excuse" for academic misconduct, so you should review the *Code of Student Conduct* and, specifically, the sections dealing with academic misconduct. **If an instructor suspects that a student has committed academic misconduct in this course, she or he is obligated by University Rules to report suspicions to the Committee on Academic Misconduct.** If COAM determines that you have violated the University's *Code of Student Conduct* (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the University.

**OSU Main Campus Escort Service: 292-3322**